

SALVE REGINA ACADEMIC RESOURCES 2019-20

ISSUE	RESOURCE AVAILABLE	LOCATION/PHONE
ACADEMIC ADVISING (see also courses, etc. below)	First-year and Transfer advisor, Hannah Cazetta; students' own academic advisor	Hannah Cazetta: 401-341-2108 (Miley ground floor); Center for Student Development, 401-341-7279; academic advisors: see university directory online.
ACADEMIC SUPPORT	Academic Center for Excellence (ACE)	McKillop Library 2nd floor; 401-341-2226
<i>Extra help in a class (consult, tutoring, study groups)</i>	Professor; ACE	Prof. contact; ACE (McKillop 2nd floor, 341-2226)
<i>Second language issues</i>	English for Academic Purposes Prog (EAP) at ACE	" " "
<i>Study Skills & Test-taking</i>	Academic Center for Excellence	" " "
CANVAS ISSUES	Information Technology	401-341-7777, ext. 2
CENTER FOR STUDENT DEVELOPMENT	Transition issues, intersection of personal and academic matters; FYT; Dir., Phil Robakiewicz; Assist. Dir., Amanda Self	Miley Hall, Garden Level 401-341-7279
COMMUNITY SERVICE & FEINSTEIN	Community Service Office	Wakehurst 201; 341-2440
COMPUTER ISSUES	University Help Desk	Miley Garden level, 341-7777, Ext. 2
COURSES, SCHEDULES, CREDITS & MAJORS		
<i>Changing majors</i>	Academic Advisor	Online Directory; University Operator ('0')
<i>Incomplete Requests</i>	Professor; Advisor	Online directory; Registrar -> Forms
<i>Professor problems</i>	Academic Advisor	Online Directory; University Operator ('0')
<i>Transfer & AP Credits</i>	Academic Advisor, Registrar's Office	Online directory; Ochre Court 203
<i>Requirements for a Major and the CORE</i>	Academic Advisor; Online Academic Evaluation	Advisor (above); or Online: Portal -> MySalve -> Academic Eval.
<i>Course Drops & Withdrawals</i>	Advisor; professor	Online directory; Registrar -> Forms
<i>Class Schedule issues</i>	Academic Advisor	Online Directory; University Operator ('0')
DISABILITY ACCOMMODATIONS	Disability Services Office at ACE	McKillop 2nd floor, 341-3150; 341-2396
INTERNSHIPS	Career Development Office	Stonor/Drexel Hall; 341-2913
PERSONAL AND/OR EMOTIONAL CONCERNS	Counseling Services Office	Miley Garden level, 341-2919
RESEARCH, STUDYING, ACADEMIC RESOURCE MATERIALS	McKillop Library	
<i>Reserve materials</i>	Library main desk	Information Desk, 341-2289
<i>Quiet Study</i>	Library 3rd floor	Library 3rd floor
<i>Collaborative study</i>	Library 1st and 2nd floors	Library 1st and 2nd floors
<i>Research assistance</i>	Library Reference desk	Library first floor, to right of main desk
<i>Education materials</i>	Curriculum Resource Ctr.	Library 2nd floor (to left)
TEXTBOOKS	University Bookstore; Online	Miley Garden Level, 847-9086; www.bkstr.com/salvereginastore/store
WRITING	Writing Center at ACE	McKillop Library 2nd floor, 341-3230
<i>Lab Reports</i>	" " "	" " " "
<i>APA Style (and subject specific formats)</i>	" " "	" " " "
<i>Research papers</i>	" " "	" " " "